Oracle Accounts Payable

Duration: 2 Days   Course Code: FAP

Overview:

At the end of this two-day instructor-led course the delegate will be able to use Oracle Payables to manage the payables process.In particular delegates will be able to manage suppliers, process invoices, credit notes and payments, submit reports, close accounts payable periods and transfer accounting details to the General Ledger

Target Audience:

This course is designed for users working within Finance and Accounts Payable departments. It is suitable for staff working within a payables team carrying out daily tasks, and for those working in a supervisory role responsible for month end processes.

Objectives:

- Setting up suppliers
- Managing suppliers
- Entering, reviewing and approving supplier invoices
- Adjusting or cancelling invoices
- Matching invoices to purchase orders and receipts
- Entering recurring invoices
- Processing prepayments

- Processing holds and releases
- Entering and processing credit and debit memos
- Processing employee expense reports
- Processing single payment batch processing
- Closing periods
- Opening the next period
- Running Accounts Payable reports

Prerequisites:

- Delegates should have knowledge of the accounts payables process within their own organisation. Knowledge of Oracle Navigation, Purchasing and the Oracle General Ledger would advantageous

Follow-on-Courses:
- FCM, Oracle Cash Management
- FAM, Oracle Asset Management

Content:

FAP
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Further Information:

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