

SAP BusinessObjects Web Intelligence 4.3: Report Design I

Duration: 2 Days Course Code: BOW310

Overview:

This two-day instructor-led course is designed to give you the comprehensive skills and in-depth knowledge needed to access, analyze and share data using SAP BusinessObjects BI launch pad and SAP BusinessObjects Web Intelligence

Target Audience:

Application Consultant Business Analyst Business Process Owner / Team Lead / Power User

Objectives:

- Create Web Intelligence documents for your reporting needs
- Retrieve data by building queries using SAP BusinessObjects universes
- Use Web Intelligence to enhance documents for easier analysis
- Organize, manage and distribute documents using the BI launch pad

Content:

Web Intelligence

- Describing Web Intelligence Concepts
- Explaining Web Intelligence Core Functions
- Describing Web Intelligence and the SAP BusinessObjects Business Intelligence Platform

Web Intelligence Documents with Queries

- Creating Queries
- Creating a Document
- Modifying a Document's Query
- Modify the Query Panel

Data Return Restrictions from Queries

- Restricting Data with Query Filters
- Modifying a Query with a Predefined Query Filter
- Applying a Single-Value Query Filter
- Using Wildcards in Query Filters
- Using Prompts to Restrict Data
- Using Complex Filters

Web Intelligence Document Design

- Modifying Web Intelligence Documents
- Displaying Data in Tables
- Using Tables
- Presenting Data in Free-standing Cells
- Presenting Data in Charts

Presentation of Data in Documents

- Using Breaks and Calculations
- Using Sorts and Hiding Data
- Formatting Breaks and Cross Tables
- Filtering Report Data
- Ranking Data
- Highlighting Information with Formatting Rules
- Organizing a Report into Sections

Web Intelligence Document Formatting

- Formatting Documents
- Formatting Charts

Data Calculation

- Applying Formulas and Variables
- Using Formulas and Variables

Drilling Functionality

- Analyzing the Data Cube
- Drilling in an Web Intelligence Document

Web Intelligence Documentation Management

- Publishing Documents to the Corporate Repository
- Logging In to the BI Launch Pad
- Managing Documents in BI Launch Pad
- Viewing a Web Intelligence Document in the BI Launch Pad
- Sharing Web Intelligence Documents
- Setting BI Launch Pad Preferences
- Logging Off From the BI Launch Pad

Further Information:

For More information, or to book your course, please call us on 0800/84.009

info@globalknowledge.be

www.globalknowledge.com/en-be/