ISO 22301 Business Continuity Management System Lead Auditor (PECB Certified) - Including Exam

Duration: 4 Days   **Course Code: ISO22301LA**   **Delivery Method: Company Event**

Overview:

The ISO 22301 Lead Auditor training course will equip you with the necessary competencies to audit business continuity management systems (BCMSs) based on best audit practices and principles. It will provide you with the knowledge and expertise required to navigate the complex landscape of BCMS audits, ensuring that organizations can effectively safeguard their operations and maintain continuity in the face of diverse disruptions and uncertainties.

In response to the growing prevalence of disruptions and the unpredictable nature of various types of disasters, including those of natural, occupational, or information security nature, organizations are actively pursuing ISO 22301 certification. As more organizations seek compliance with ISO 22301, there is a corresponding demand for skilled auditors who possess the necessary skills and knowledge to assess and verify their compliance.

Recognizing the paramount importance of conducting effective audits and the methods required for their success, PECB has designed the ISO 22301 Lead Auditor training course. This training course equips you with the knowledge and skills needed to plan and execute audits in accordance with ISO 19011 standards and navigate the certification process as per ISO/IEC 17021-1 requirements. Through dynamic learning experiences, including interactive sessions, comprehensive explanations, practical exercises, and discussions, you will gain profound insights into business continuity management systems and audit techniques.

After completing the training course, you can sit for the exam. After passing the exam, you will earn the internationally recognized "PECB Certified ISO 22301 Lead Auditor" credential, serving as evidence of your professional expertise to audit organizations' compliance with ISO 22301 requirements based on best auditing practices.

Company Events

These events can be delivered exclusively for your company at our locations or yours, specifically for your delegates and your needs. The Company Events can be tailored or standard course deliveries.

Target Audience:

The ISO 22301 Lead Auditor training course is intended for:
- Auditors seeking to perform and lead business continuity management system (BCMS) audits
- Managers or consultants seeking to master the business continuity management system audit process
- Individuals responsible for maintaining conformity with the BCMS requirements in an organization
- Technical experts seeking to prepare for the BCMS audits
- Expert advisors in business continuity management

Objectives:

■ By the end of this training course, you will be able to:

■ Explain the fundamental concepts and principles of a business continuity management system (BCMS) based on ISO 22301

■ Interpret the ISO 22301 requirements for a BCMS from the perspective of an auditor

■ Evaluate the BCMS conformity to ISO 22301 requirements, in accordance with the fundamental audit concepts and principles

■ Plan, conduct, and close an ISO 22301 compliance audit, in accordance with ISO/IEC 17021-1 requirements, ISO 19011 guidelines, and other best practices of auditing

■ Manage an ISO 22301 audit program

Prerequisites:

■ Participants who attend this training course are required to have a fundamental understanding of business continuity concepts and a comprehensive knowledge of BCMS audit principles.

Testing and Certification

■ The "PECB Certified ISO 22301 Lead Auditor" exam fully meets the requirements of the PECB Examination and Certification Program (ECP). The exam covers the following competency domains:
■ **Domain 1:** Fundamental principles and concepts of a business continuity management system
■ **Domain 2:** Business continuity management system requirements
■ **Domain 3:** Fundamental audit concepts and principles

- **Domain 4:** Preparing an ISO 22301 audit
- **Domain 5:** Conducting an ISO 22301 audit
- **Domain 6:** Closing an ISO 22301 audit
- **Domain 7:** Managing an ISO 22301 audit program
- After successfully completing the exam, you can apply for one of the credentials listed below. You will receive the certificate once you fulfill all the requirements of the selected credential.
- **PECB Certified ISO 22301 Provisional Auditor**
- **Exam:** PECB Certified ISO 22301 Lead Auditor Exam or equivalent
- **Professional experience:** None required
- **MS audit/assessment experience:** None required
- **Other requirements:** Signing the PECB Code of Ethics
- **PECB Certified ISO 22301 Auditor**
- **Exam:** PECB Certified ISO 22301 Lead Auditor Exam or equivalent
- **Professional experience:** Two years, including one year of work experience in Business Continuity Management
- **MS audit/assessment experience:** Audit activities totaling 200 hours
- **Other requirements:** Signing the PECB Code of Ethics

PECB Certified ISO 22301 Lead Auditor

- **Exam:** PECB Certified ISO 22301 Lead Auditor Exam or equivalent
- **Professional experience:** Five years, including two years of work experience in Business Continuity Management
- **MS audit/assessment experience:** Audit activities totaling 300 hours
- **Other requirements:** Signing the PECB Code of Ethics

PECB Certified ISO 22301 Senior Lead Auditor

- **Exam:** PECB Certified ISO 22301 Lead Auditor Exam or equivalent
- **Professional experience:** Ten years, including seven years of work experience in Business Continuity Management
- **MS audit/assessment experience:** Audit activities totaling 1,000 hours
- **Other requirements:** Signing the PECB Code of Ethics

***Note:** PECB Certified Individuals who do possess the Lead Implementer and Lead Auditor Credentials are qualified for the respective **PECB Master Credential**, given they have taken 4 additional Foundation Exams which are related to this scheme*

To be considered valid, the audit activities should follow best audit practices and include the following:

- Planning an audit
- Preparing audit working papers or test plans
- Managing an audit program
- Reviewing documented information
- Conducting opening and closing meetings
- Conducting audit interviews
- Collecting and analyzing audit evidence
- Documenting nonconformities
- Preparing audit reports
- Following up on nonconformities
- Leading an audit team

Content:

Day 1: Introduction to the business continuity management system (BCMS) and ISO 22301

Day 2: Audit principles and the preparation for and initiation of an audit

Day 3: On-site audit activities

Day 4: Closing of the audit

Day 5: Certification exam

Additional Information:

Educational approach
This training course is participant centered and it:
- Elaborates theoretical knowledge, industry-level best practices in BCMS audits, ISO 22301 requirements, and globally recognized auditing standards
- Provides lecture sessions are illustrated with practical exercises based on a case study which includes role-playing and discussions
- Encourages discussions between the trainer and the participants
- Contains multiple-choice quizzes, some of which are scenario-based, designed to help prepare for the certification exam
General Information
- Certification and examination fees are included in the price of the training course.
- Participants will be provided with training course materials containing over 400 pages of information, practical examples, exercises, and quizzes.
- An attestation of course completion worth 31 CPD (Continuing Professional Development) credits will be issued to the participants who have attended the training course.
- Candidates who have completed the training course but failed the exam are eligible to retake the exam once for free within a 12 month period from the initial date of the exam.

Further Information:

For More information, or to book your course, please call us on 0800/84.009

info@globalknowledge.be

www.globalknowledge.com/en-be/