



---

## PRINCE2® for Practitioners (incl. Foundation and Practitioner exams)

**Duration: 5.00 Days**    **Course Code: P4P**

---

### Overview:

The aim of this training event is to provide delegates with an in-depth knowledge and practical understanding of the PRINCE2® project management method. This training will help prepare delegates for the PRINCE2® Foundation and Practitioner examinations. The course follows the standard syllabus issued by APM Group who manage PRINCE2 on behalf of the UK Government. This focuses on the PRINCE2® framework and how this is to be applied intelligently to real projects.

PRINCE2® has established itself as global standard for managing projects and is generic, tailorable and uniquely business-driven. Organisations that have adopted the PRINCE2® claim that they have been able to deliver projects and their products more successfully, with enhanced control and greater customer satisfaction.

---

### Target Audience:

This training event is designed for project managers, project leaders and project coordinators, plus programme and operations managers, and technical personnel who need to understand how PRINCE2® works.

---

### Objectives:

- Understand the need for project management and a project management method.
  - Understand the Principles, Themes and Processes used in PRINCE2® and how they are integrated.
  - Understand how to intelligently apply PRINCE2® to projects.
  - Prepare for and take the PRINCE2® Foundation and Practitioner examination
- 

### Prerequisites:

There are no formal prerequisites for attending this course, although it is beneficial for delegates to have some understanding of projects and project management.

Delegates will be sent a Pre-Course Study Guide. It is important that delegates complete the pre course work prior to attending as the content covers items essential to the successful running of the programme. It will also enhance both yours and the classes learning experience.

Failure to complete the pre-course work may result in delegates being asked to defer to a course at a later date, as it can affect other students if it is not completed.

### Testing and Certification

Delegates will take the PRINCE2® Foundation exam on day 3, and the PRINCE2® Practitioner exam on day 5. Exam fees are included in the list price.

---

## Content:

### PRINCE2®

Background ; Objectives

- Benefits
- Scope
- Structure

#### Project organisation

- Organisational structure
- Roles and responsibilities
- The project board
- The project manager
- Team management.
- Project assurance
- Project support
- Supplier relationships

#### Planning

- Purpose and importance
- Components ; types of plan
- Planning techniques
- Product based planning
- The steps in planning.

#### Project control

- Work package authorisation
- Stage assessments
- Establish project ; stage tolerance
- Checkpoints ; highlight reports
- Handling exception situations
- Project issues

- Categories of risk
- Risk analysis and management
- The risk log

#### Quality

- Ensuring quality
- Quality planning
- Product descriptions
- Quality control and quality review

#### Change Control and Configuration Management

- Change control steps
- Authority levels
- Analysing the impact
- Configuration management Processes
- Starting up and Initiating a project
- Directing a project
- Managing stage boundaries
- Controlling a stage
- Managing product delivery
- Closing a project
- Planning

#### PRINCE2® in practice

- Tailoring PRINCE2® for different business environments
- Scaling PRINCE2® for use with projects of different type and/or size
- Implementing PRINCE2®
- Project documentation and filing

---

## Additional Information:

PRINCE2® is a Registered Trade Mark of the Office of Government Commerce in the United Kingdom and other countries  
The Swirl logo™ is a Trade Mark of the Office of Government Commerce

---

## Further Information:

For More information, or to book your course, please call us on 0800/84.009

[info@globalknowledge.be](mailto:info@globalknowledge.be)

[www.globalknowledge.be](http://www.globalknowledge.be)