
Contractmanagement CATS CM Foundation

Duration: 2 Days **Course Code: SNCMF** **Version: 4.0**

Overview:

In this 2-days Contractmanagement CATS CM® Foundation training you'll learn the basics of successful contract management according to the proven CATS CM® method. You'll go home with the conviction and knowledge that contracts are indeed manageable and controllable using simple means and procedures. You'll get to know CATS CM® as a practical approach to get a grip on your contracts. You'll understand how you as a contract manager can bring your organisation real added value. You'll see opportunities for margin improvement and cost cutting. You'll learn to recognize and manage risks. You'll be handed all the knowledge to be able to successfully complete the CATS CM® Foundation examination.

Target Audience:

Contract managers with clients and suppliers looking for a clear vision and approach to increase their grip on their contracts. This is also a good training if you want to explore the field of contract management as a possible career step, or if you as a manager want to explore the do's and don'ts of implementing contract management in your organisation.

Objectives:

- **After this training you'll be able to:**
 - discern and name the most important principles and concepts regarding contract management;
 - understand contract management as a professional field and position it in relation to project, service and demand management;
 - understand the CATS CM® method and the core of the various process steps;
 - recognise the contract environment and your position/role within it;
 - explain the value or business case of professional contract management within your organisation;
 - signal opportunities for margin improvement and cost cutting;
 - draft a contract risk profile and identify the most important risks in a contract;
 - make the first steps towards getting a grip on your contracts with the CATS CM® method and use it to lay the basis for achieving your contract objectives;
 - pass the CATS CM® Foundation examination.
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Prerequisites:

The training is at Higher Vocational Education Level. No specific prior knowledge is required.

Testing and Certification

Content:

- Work To Be Done versus All Other Contract Matter
- The roles within contract management
- The contract management process
- The contract management essentials
- Tasks, responsibilities and authorization of the contract manager
- The contract life cycle and the contract environment
- The contract assessment
- The contract risk profile (CRP).

Additional Information:

The CATS CM® Foundation training focuses on transferring the theory of the CATS CM® method. Our experienced trainers alternate this theory with discussions about the participants' own situation and assignments and exercises. The participants carry out these exercises individually or in groups and the trainer discusses them in plenary.

Further Information:

For More information, or to book your course, please call us on 0800/84.009

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