Delivering Virtual Presentations

Duration: 0.5 Days   Course Code: DVP100E

Overview:

In today's technology-enabled and global environment sharing information in a virtual way has become common practice. Delivering presentations to a virtual audience however has a unique set of challenges that must be managed in order to meet communication objectives. The Delivering Virtual Presentations workshop is a half-day programme that teaches employees at all levels how to effectively structure and deliver a virtual presentation.

Objectives:

- Types of virtual presentations
- The challenges of delivering virtual presentations
- Structuring a virtual presentation

- Using visuals effectively
- Communicating for clarity in a virtual environment
- Maximising audience engagement

Content:

Introduction

- Programme goals and objectives
- The pros and cons of virtual presentations

Structuring Virtual Presentations

- Writing a communication objective
- Analysing your virtual audience
- The Structuring Presentations Model

Using Visuals

- PowerPoint – do's and don'ts
- Developing a culturally neutral presentation

Communicating Virtually

- Communication factors and the virtual presenter
- Asking questions to involve learners
- Using technology features and functionality to maximise engagement

Workshop Conclusion

- Review of learning objectives
- Personal learning plan

Further Information:

For More information, or to book your course, please call us on 00 20 (0) 2 2269 1982 or 16142

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