

EXIN BCS Practitioner Certificate in Modelling Business Processes – Including Exam

Cursusduur: 2 Dagen Cursuscode: BCS-MBP Trainingsmethode: Virtual Learning

Beschrijving:

Deze 2-daagse BCS Practitioner Certificate in Modelling Business Processes training behandelt het scala aan concepten, benaderingen en technieken die van toepassing zijn op het Practitioner Certificate in Modelling Business Processes. Het is relevant voor iedereen die inzicht nodig heeft in het modelleren van bedrijfsprocessen en richt zich op het onderzoeken, modelleren, analyseren en verbeteren van bedrijfsprocessen.

This 2-day BCS Practitioner Certificate in Modelling Business Processes training covers the range of concepts, approaches and techniques that are applicable to the Practitioner Certificate in Modelling Business Processes. It is relevant to anyone requiring an understanding of Modelling Business Processes and focuses on the investigation, modelling, analysis and improvement of business processes.

Virtueel en Klassikaal™

Virtueel en Klassikaal™ is een eenvoudig leerconcept en biedt een flexibele oplossing voor het volgen van een klassikale training. Met Virtueel en Klassikaal™ kunt u zelf beslissen of u een klassikale training virtueel (vanuit huis of kantoor) of fysiek op locatie wilt volgen. De keuze is aan u! Cursisten die virtueel deelnemen aan de training ontvangen voor aanvang van de training alle benodigde informatie om de training te kunnen volgen.

Doelgroep:

This Practitioner Certificate is designed for people who want to understand a range of business process modelling and analysis techniques, know how they are used and identify when to use them. Suitable for business analysts, business managers and members of their team, business change managers and project managers.

Doelstelling:

- You'll study how to investigate, model, analyse and improve business processes. The certificate includes:
 - How to model business processes
 - How to document tasks
 - Evaluating and improving business processes
- The context for business processing modelling
- The organisational model for processes

Vereiste kennis en vaardigheden:

There are no requirements, but candidates should have some practical experience of business analysis.

- BCS-FBA - EXIN BCS Foundation Certificate in Business Analysis – Including Exam

Examens en certificering

- Type: Multiple choice
- Duration: 60 minutes
- Supervised: Yes
- Open Book: No
- Pass Mark: 25/40
- Calculators: Calculators cannot be used during this examination

Vervolg cursussen:

- BCS-BAP - EXIN BCS Practitioner Certificate in Business Analysis Practice – Including Exam
- BCS-RE - EXIN BCS Practitioner Certificate in Requirements Engineering – Including Exam

Cursusinhoud:

1. The Context for Business Processing Modelling 15%

1. Candidates will be able to:

1.1 Demonstrate an understanding of the purpose and benefits of business process

modelling.

1.2 Identify the three levels of the business process hierarchy; organisation, process and

task level.

1.3 Explain the importance of the process view versus the functional view of an

organisation.

1.4 Describe the use of the POPIT model in assessing the impact of a new process

design.

1.5 Discuss the use of pilot, phased, direct changeover and parallel running to implement

business change.

2. The Organisational Context for Business Processes 20%

Candidates will be able to:

2.1 Understand the construction of an organisational level model of business process for

a given business scenario.

2.2 Understand how to construct an organisational model for a given scenario (Paul et al,

Business Analysis, 3rd Edition).

3.1 Understand the construction of a business process model for a given business

scenario, using the following elements:

3.1.1 Actors.

3.1.2 Swim lanes.

3.1.3 Tasks.

3.1.4 Decision points with guard conditions.

3.1.5 Start and end points.

3.1.6 Process flows.

3.1.7 Forks and joins.

3.2 Explain why using a standard notation set is important.

3.3 Apply knowledge to distinguish between the terms process, task and step; describe

how they relate to each other.

3.4 Demonstrate that a task typically involves one person (actor) at one place at one time

(OPOPOT), and that it is represented as a single 'box' on a process model.

3.5 Based on a given business scenario, identify external, internal and time-based

business events.

3.6 Explain the difference between internal performance measures and customer

expectations of performance.

4. Documenting Tasks 15%

4.1.3 The trigger or business event that initiates the task.

4.1.4 Any inputs to the task.

4.1.5 The outputs expected from the task.

4.1.6 The costs associated with the task.

4.1.7 The measures that are applicable to the task.

4.1.8 The standards that constrain the task.

4.1.9 A detailed breakdown of the steps within the task.

4.1.10 The business rules that are to be followed in performing the task.

4.2 Demonstrate an ability to document the steps and business rules within a task, using

UML activity diagram notation, or structured English.

5. Improving Business Processes 20%

Candidates will be able to:

5.1 Apply the following approaches to improving business processes: task automation;

removal of gaps and disconnects; process re-engineering.

5.2 Show understanding of the need to challenge business rules and assumptions when

improving business processes.

5.3 Identify the areas of a business process that may contribute to unsatisfactory

2.3 Apply knowledge to distinguish between the external and internal elements of an organisational model.	Candidates will be able to:	performance from a given scenario.
2.4 Explain how the processes on the organisational model support the delivery of the value proposition.	4.1 Understand how to construct a task description for a given business scenario, which includes the following elements:	5.4 Explain the use of business scenarios in identifying combinations of conditions that the improved business process will need to handle.
3. Modelling the Business Processes 30%	4.1.1 The name of the task.	5.5 Conduct a gap analysis on a given 'to be' business process model, in order to identify the functional requirements for the IT system support for that business process.
Candidates will be able to:	4.1.2 The actor (or role) carrying out the task.	

Nadere informatie:

Neem voor nadere informatie of boekingen contact op met onze Customer Service Desk 030 - 60 89 444

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