

SAP SuccessFactors Platform Administration

Duration: 2 Days Course Code: HR800

Overview:

The SAP SuccessFactors Platform Administration course provides an overview of the tools and resources an administrator may access to set up, launch and maintain platform tools and features in SAP SuccessFactors instances.

Target Audience:

- Business Process Owner / Team Lead / Power User

Objectives:

- Upon completion of this course, you will be able to:
- Identify the responsibilities of a typical SAP SuccessFactors system administrator
- Access and navigate through SAP SuccessFactors
- Communicate with users via email notifications and change notification settings
- Troubleshoot user login and user account issues
- Modify the look and feel of SAP SuccessFactors instances using Manage Themes
- Maintain the Home Page and To-Do Settings
- Set the Company Logo
- Configure MDF (Metadata Framework) Objects
- Understand Business Rules
- Configure People Profile including Manage Business Configuration and Manage Business Configuration UI
- Create and modify Picklists
- Utilize Action Search, Custom Navigations, Joule and other AI Features
- Enable and disable options in Company System Settings and Platform Feature Settings
- Adjust your Company Password and Login Policy Settings
- Tailor system text to meet your company terminology standards, including Text Replacement, and Manage Languages
- Enable and disable Mobile options
- Manage and utilize Proxy
- Set up Role-Based Permissions
- Manage Competencies and Job Roles with the Legacy System or Job Profile Builder
- Understand Talent Intelligence Hub
- Use Opportunity Marketplace
- Manage Support Access
- Use Admin Alerts, Check Tool, Schedule Job Manager, Execution Manager and Upgrade Center

Prerequisites:

Essential

- None

Recommended

- HRSF1 – SAP SuccessFactors Overview

Content:

Administration Basics	Picklists	Role-Based Permissions
Theme Manager	Managing Company Settings	Useful Admin Tools
Home Page	Mobile Settings	
Metadata Framework (MDF objects) and Business Rules	Proxy	

Additional Information:

Course based on software release

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Further Information:

For More information, or to book your course, please call us on 030 - 60 89 444

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