



Processes in Procurement

Cursusduur: 5 Dagen **Cursuscode: SCM500**

Beschrijving:

This course will give you the fundamental knowledge and a comprehensive overview of the processes in procurement in SAP. After attending this class you will understand the major business processes and functions in materials management. This course is a prerequisite for any further curriculum in SCM (Supply Chain Management.)

Doelgroep:

Application Consultant Business Process Architect Business Process Owner / Team Lead / Power User Program / Project Manager User

Doelstelling:

- Participants learn about the fundamental elements of materials management.
 - Participants understand usage of the procurement processes for stock material, consumable materials, and services, the basic functions from purchasing, inventory management, invoice verification, service entry, and materials planning.
 - Topic-specific exercises in the SAP system give participants the opportunity to gain first-hand practical experience of the above processes."
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Vereiste kennis en vaardigheden:

- - General understanding of procurement processes and SAP Navigation
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 - SAP01 SAP Overview
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Cursusinhoud:

Procurement Processes

- Defining Processes and Organizational Levels in Procurement
- Maintaining Purchase Orders
- Posting Goods Receipts
- Entering Invoices

Master Data

- Maintaining Vendor Master Records
- Maintaining Material Master Records
- Using Entry Aids for Master Data Maintenance
- Performing Mass Maintenance

Stock Material Procurement

- Applying Conditions in Purchasing
- Handling Requests for Quotations and Quotation Processes
- Creating Purchase Orders with Reference
- Maintaining Purchasing Info Records
- Analyzing Material Valuation
- Posting Goods Receipts for Purchase Orders
- Entering Invoices with Reference to Purchase Orders

Consumable Material Procurement

- Purchasing Consumable Materials
- Creating Purchase Requisitions
- Creating Purchase Orders with Reference to Purchase Requisitions
- Entering Valuated and Non-Valuated Goods Receipts
- Creating Blanket Purchase Orders

External Services Procurement

- Maintaining Master Data for External Services
- Ordering Services
- Creating Service Entries and Verifying Invoices

Automated Procurement

- Maintaining Data for Material Requirements Planning (MRP)
- Maintaining Contracts and Source Lists
- Performing Procurement Processes Automatically

Reporting and Analytics

- Using Standard Reports
- Performing Standard Analyses in the Logistics Information System

Introduction to the SAP Buyer Role

- Assessing the Buyer Role

Self-Service Procurement

- Examining the Functions of Self-Service Procurement

Extra informatie:

Course based on software releases SAP ERP 6.0 with Enhancement Package 7

Nadere informatie:

Neem voor nadere informatie of boekingen contact op met onze Customer Service Desk 030 - 60 89 444

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