



Project Management Professional (PMP)® Exam Prep Boot Camp

Duration: 4 Days **Course Code: PMPBC** **Delivery Method: Virtual Learning**

Overview:

Prepare to pass the PMP or Certified Associate Project Manager (CAPM)® exam with this comprehensive course. In this course, you'll gain the essential preparation needed to pass the PMP and CAPM® exams. Concentrating on exam content from *A Guide to the Project Management Body of Knowledge, (PMBOK® Guide)* - Sixth Edition and other sources, this course includes a wide variety of learning tools and study aids, all using Project Management Institute (PMI)® terminology.

Learning activities in this Boot Camp target each of the three major learning styles: visual, auditory, and kinesthetic. Using the simple tool in our study guide, you can identify your learning style. You will receive three suggestions for approaches to studying for the exam that focus on the strengths of each learning style, including yours.

This interactive course includes:

- *PMBOK® Guide* - Sixth Edition
- Over 600 practice questions
- PMP Exam prep study guides with supplemental MP3 audio downloads
- Exercises throughout to reinforce PMP and CAPM exam concepts
- Handy reference charts
- Exercises to increase memory recall
- Electronic flash cards accessible through MyGK

Our PMP Exam Prep Boot Camp is the best in the industry. Our unique study methodology ensures your success. In fact, we guarantee it. Visit www.globalknowledge.com/pmpguarantee for details. If classroom training and a few days away from the office are not an option for you, then consider our Guided PMP Exam Prep course. It combines self-paced study and instructor-led virtual training that is spread over a three-month period, allowing you to prepare for the PMP or CAPM exams at your own pace and around your schedule.

PMP, CAPM, PMBOK and PMI are registered marks of the Project Management Institute, Inc.

Virtual Learning

This interactive training can be taken from any location, your office or home and is delivered by a trainer. This training does not have any delegates in the class with the instructor, since all delegates are virtually connected. Virtual delegates do not travel to this course, Global Knowledge will send you all the information needed before the start of the course and you can test the logins.

Target Audience:

Associate project managers, project managers, IT project managers, project coordinators, project analysts, project leaders, senior project managers, team leaders, product managers, program managers, project sponsors, and project team members seeking the PMP or CAPM certification.

Objectives:

- Prepare to take the PMP or CAPM® exams
 - • Learn styles and types of questions found on the PMP or CAPM exams
 - • Become familiar with *PMBOK® Guide* terms, definitions, and processes
 - • *PMBOK® Guide*'s five process groups, ten knowledge areas, and the area of
 - • Master test-taking techniques
 - professional and social responsibility
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Prerequisites:

- The PMP Prep Boot Camp satisfies the requirements for contact hours of instruction.
- The final step in gaining certification is passing a multiple-choice, psychometric-based examination designed to objectively assess and measure your project management knowledge.

Testing and Certification

- PMP or CAPM® certification
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- It is recommended that you have achieved the experience requirements prior to taking this course.
 - Project Management (PM01)
 - IT Project Management (PM11)
 - Applied Project Management (PM08)
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Follow-on-Courses:

- IT Risk Management (PM12)
 - Program Management (PM85)
 - Requirements Development, Documentation, and Management (BA20)
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Content:

Introduction

- PMP and CAPM Exam Requirements
- Exam Questions
- Maintaining Certification
- Exam-Taking Tips
- Learning Styles
- Pre-Test
- Project Management Concepts
- PM Definitions
- Organizational Structure
- Project Life Cycle and the Project Management Process Groups
- PM Process Groups
- PM Knowledge Areas
- Practice Test
- PM Process Groups and Knowledge Areas
- Role of the Project Manager
- Project Management Competencies
- Code of Ethics and Professional Responsibility
- Practice Test
- Initiating Process Group
- Develop Project Charter
- Identify Stakeholders
- Practice Test

Planning Process Group

- Plan Scope Management Process
- Collect Requirements Process
- Define Scope Process
- Create WBS Process
- Plan Schedule Management Process
- Define Activities Process
- Sequence Activities Process
- Estimate Activity Durations Process
- Develop Schedule Process
- Plan Cost Management Process
- Estimate Cost Process
- Determine Budget Process
- Plan Quality Management Process
- Plan Resource Management Process
- Estimate Activity Resources Process
- Plan Communications Management Process
- Plan Risk Management Process
- Identify Risks Process
- Perform Qualitative Risk Analysis Process
- Perform Quantitative Risk Analysis Process
- Plan Risk Responses Process
- Plan Procurement Management Process
- Plan Stakeholder Engagement Process
- Develop Project Management Plan Process
- Practice Test

Executing Process Group

- Manage Quality Process
- Acquire Resources Process
- Develop Team Process
- Manage Team Process
- Manage Communications Process
- Implement Risk Responses Process
- Conduct Procurements Process
- Manage Stakeholder Engagement Process
- Direct and Manage Project Work Process
- Manage Project Knowledge Process
- Practice Test

Monitoring and Controlling Process Group

- Validate Scope Process
- Control Scope Process
- Control Schedule Process
- Control Costs Process
- Control Quality Process
- Control Resources
- Monitor Communications Process
- Monitor Risks Process
- Control Procurements Process
- Monitor Stakeholder Engagement Process
- Monitor and Control Project Work Process
- Perform Integrated Change Control Process
- Practice Test

Closing Process Group

- Close Project or Phase Process
- Practice Test

Course Exercises

- Each chapter contains practice exercises targeted at the range of learning styles (Visual, Auditory, and Kinesthetic)
- Network Diagram Exercises
- Earned Value Exercises
- Practice Tests

Further Information:

For More information, or to book your course, please call us on Head Office 01189 123456 / Northern Office 0113 242 5931

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