Manage business solutions with Microsoft Dynamics 365 Business Central (MB-800)

Duration: 5 Days **Course Code: M-MB800**

Overview:

Business course Learn to configure, implement, and manage core business processes in Dynamics 365 Business Central, including finance, sales, purchasing, inventory, projects, and security administration
Built and optimized for small and medium businesses, Dynamics 365 Business Central is an application for companies that have outgrown their entry-level business applications. Growing businesses often outgrow their basic accounting software or legacy enterprise resource planning (ERP) systems that are unable to handle increased inventory and transactions, lack integration with other line-of-business systems, and have reporting limitations. Businesses are also challenged with the logistics of providing services that have more scalability, increased mobility, and availability in the cloud. With Business Central, you can manage your financials, automate and secure your supply chain, sell smarter, improve customer service and project performance, and optimize your operations.

Updated July 2026

Target Audience:

Candidates for this exam are functional consultants who implement core application setup processes for small and medium businesses. They implement and configure Microsoft Dynamics 365 Business Central including setting up core functionality and modules and migrating data to Business Central. Candidates configure the application in collaboration with the implementation team to provide the business with manageability and ease of use. They may configure role centers including adapting insights, cues, action tiles, reports, charts, and extend Business Central by using Power Platform components. Candidates have applied knowledge of meeting business needs by using Business Central, including basic understanding of financial management, sales, purchasing, and inventory. Candidates for this exam typically specialize in one or more feature sets of Business Central. They understand the role of Business Central in relationship to the Microsoft 365 and Dynamics 365 suites of applications.

Objectives:

- **By the end of this course, learners will be able to:**
- Configure and manage Business Central environments, companies, and core application settings.
- Set up and maintain financial management processes, including dimensions, general ledger, and reporting.
- Manage sales, purchasing, inventory, and warehouse operations to support business processes.
- Implement data migration strategies and import business data into Business Central.
- Configure users, security roles, profiles, and auditing capabilities to ensure secure access.
- Generate, customise, and manage reports to support operational and financial decision-making.
- Monitor, maintain, and administer Business Central environments to support ongoing business needs.

Prerequisites:

Learners should have:

- A basic understanding of business processes such as finance, sales, purchasing, inventory, and operations.
- Familiarity with Microsoft Dynamics 365 Business Central or other ERP/business management solutions.
- Experience using Microsoft Windows and general business applications.

Testing and Certification

Microsoft Certified: Dynamics 365 Business Central Functional Consultant Associate

Content:

Module 1: Set up Business Central

- Create new companies in Business Central
- Manage users and implement security in Dynamics 365 Business Central
- Set up number series and trail codes in Dynamics 365 Business Central
- Migrate data to Business Central
- Create workflows in Dynamics 365 Business Central

Module 2: Configure financials in Business Central

- Set up general ledger configuration options in Dynamics 365 Business Central
- Set up the chart of accounts in Dynamics 365 Business Central
- Set up posting groups in Dynamics 365 Business Central
- Set up general journal templates in Dynamics 365 Business Central
- Set up currencies and exchange rates in Dynamics 365 Business Central
- Set up cash management in Dynamics 365 Business Central
- Use general ledger allocations in Business Central
- Set up dimensions in Dynamics 365 Business Central
- Configure financial reports in Dynamics 365 Business Central
- Close a fiscal year in Dynamics 365 Business Central
- Create fixed asset classes, subclasses, and locations in Dynamics 365 Business Central
- Set up main assets and asset components in Dynamics 365 Business Central
- Configure depreciation books in Dynamics 365 Business Central
- Configure fixed asset depreciations in Dynamics 365 Business Central
- Budget fixed assets in Dynamics 365 Business Central

Module 3: Configure sales and purchasing in Business Central

- Set up Trade in Microsoft Dynamics 365 Business Central
- Work with Trade master data in Microsoft Dynamics 365 Business Central
- Get started with warehouse management in Dynamics 365 Business Central
- Control inventory at multiple locations in Dynamics 365 Business Central
- Set up purchase prices and discounts in Dynamics 365 Business Central
- Manage sales prices in Dynamics 365 Business Central
- Set up discounts for your customers in Dynamics 365 Business Central

Module 4: Process sales and purchasing in Business Central

- User interface essentials in Dynamics 365 Business Central
- Personalize the Microsoft Dynamics 365 Business Central user interface
- Search, filter, sort, and select data in Business Central
- Create purchase documents in Dynamics 365 Business Central
- Receive and invoice items in Dynamics 365 Business Central
- Processing vendor invoices in Dynamics 365 Business Central
- Posting prepayment invoices for sales and purchase orders in Dynamics 365 Business Central
- Create sales documents in Dynamics 365 Business Central
- Ship and invoice items in Dynamics 365 Business Central
- Invoicing customers in Dynamics 365 Business Central
- Adjust inventory in Dynamics 365 Business Central
- Transfer items in Dynamics 365 Business Central

Module 5: Process financial operations in Business Central

- Analyze list data using data analysis mode in Business Central
- Configure Business Central for Excel and Power BI
- Create and process journal entries in Dynamics 365 Business Central
- Post periodic journal entries in Dynamics 365 Business Central
- Enter payments in the cash receipt journal and the payment journal in Dynamics 365 Business Central
- Perform a bank reconciliation in Dynamics 365 Business Central
- Correct entries in Dynamics 365 Business Central
- Purchase fixed assets in Dynamics 365 Business Central
- Calculate and post depreciations in Dynamics 365 Business Central

Further Information:

For More information, or to book your course, please call us on 00 20 (0) 2 2269 1982 or 16142

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