

## Managing Successful Programmes Foundation & Practitioner - Including Exams

Duration: 5 Days Course Code: MSP

### Overview:

MSP® is a best-practice guide from the Home Office, describing a structured approach for managing programmes. It has been developed using the collective expertise and practical experience of some of the leading practitioners in the field. This means that it not only reflects best practice, but is also an accessible, workable technique that has been tested by those working in the real world.

### Target Audience:

This course is aimed at Programme Managers, Business Change Managers, Account Managers, Project Directors, Business Strategists, Consultants.

### Objectives:

- **After you complete this course you will be able to:**
- Plan for and gain crucial "buy-in" from the key stakeholders in your programme.
- Align projects to your strategy.
- Keep the focus on your change objectives.
- Provide your senior management colleagues with a flexible and relevant framework, so they can work with you to direct the change process.
- Achieve more efficient use of your resources.
- Better control the risks that may be hidden in the detail of activities and projects.
- Realise benefits during and after your programme through a formal process.
- Improve your control of costs, standards and quality.
- Effectively manage your programme's business case.
- Gain efficient control of a whole range of complex activities.
- Use clear role definitions to avoid confusion and conflict.
- Manage better the smooth transition from current to future operations.
- Be better briefed to work within programmes and Gateway Reviews.
- Gain a recognised Programme Management qualification.

### Prerequisites:

#### Attendees should meet the following prerequisites:

- Delegates should ideally have experience of managing or working in programmes prior to attending. Knowledge of the PRINCE2® project management method is advantageous but by no means mandatory, but some exposure to a project management method will aid understanding of how the programme works with these projects.

### Testing and Certification

#### Recommended preparation for exam(s):

- Managing Successful Programmes Foundation Exam
  - Managing Successful Programmes Practitioner Exam
- This course is based upon the Guide leading to the Axelos Examination in Programme Management. The Foundation exam consists of 60 multiple choice questions, to be completed closed book within 60 minutes. Candidates must score a minimum of 60% (36 marks) out of 60 to pass. The Practitioner exam is objective marking style, open book paper which consists of 58 questions to be completed within 150 minutes (2.5 hours). Candidates must score at least 60% (42 marks) out of a possible 70 to pass.

Web proctored exam vouchers are provided with this course. These will have a validity of 12 months, you will need to schedule your exams within this time frame.

Exams are included in the course fee.

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## Follow-on-Courses:

The following courses are recommended for further study:

- MSPAP - Managing Successful Programmes Advanced Practitioner

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## Content:

Building your own map of a programme lifecycle

- Designing your programme team
- How leaders lead a programme
- Drafting a Programme Brief
- How to make sure benefits are realised by good transition management
- Engaging the stakeholders; communications in a programme
- Risk and Issue management
- Ensure the quality of the final capability
- Planning, tracking and controlling progress in the programme
- Presenting a Programme Definition
- Managing the developing new business capability and controlling changes
- Integrating the processes, information and roles in the programme

Programme Management Processes

- Identifying a Programme
- Defining a Programme
- Governing a Programme
- Managing the Benefits
- Closing a Programme
- Fitting it all together with a Case Study

Examinations

- Mock Examinations
- Examination Tips
- Daily review questions
- Foundation Examination - web proctored voucher provided part of the course fee
- Practitioner Examination - web proctored voucher provided part of the course fee

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## Additional Information:

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## Further Information:

For More information, or to book your course, please call us on Head Office 01189 123456 / Northern Office 0113 242 5931

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