



Project Management Professional (PMP)® Exam Prep Boot Camp

Duration: 5 Days **Course Code: PMPBC** **Version: Jan 21**

Overview:

The Project Management Professional (PMP)® certification is one of the top-paying certifications, and project managers who complete this certification are likely to earn in the region of 20% more than those without. In this training course, you'll gain the essential preparation needed to pass the PMP and CAPM® exams. Concentrating on exam content from *A Guide to the Project Management Body of Knowledge, (PMBOK® Guide) - Sixth Edition* and other sources, this course includes a wide variety of learning tools, practice questions, study aids, and post-learning resources all using Project Management Institute (PMI) terminology. This course is also designed to ensure a 100% pass rate for each learner by offering different approaches to studying for the exam through your learning style (visual, auditory, and kinesthetic).

The classroom and virtual versions of this interactive course include:

- *A Guide to the Project Management Body of Knowledge, (PMBOK® Guide) - Sixth Edition*
 - 200 mock-exam practice questions
 - Exercises throughout to reinforce PMP and CAPM exam concepts
 - *PMI-ACP, CAPM PMI Talent Triangle and PMP are registered marks of the Project Management Institute, Inc*
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Target Audience:

Associate project managers, project managers, IT project managers, project coordinators, project analysts, project leaders, senior project managers, team leaders, product managers, program managers, project sponsors, and project team members seeking the PMP or CAPM certification.

Objectives:

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| ■ After completing this course you should be able to: | ■ Master test-taking techniques |
| ■ Feel prepared to take the PMP or CAPM® exams | ■ Learn styles and types of questions found on the PMP or CAPM exams |
| ■ Become familiar with <i>PMBOK® Guide</i> terms, definitions, and processes | ■ <i>PMBOK® Guide's</i> five process groups, ten knowledge areas, and the area of professional and social responsibility |
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Prerequisites:

Attendees should meet the following prerequisites:

- To be eligible for the PMP certification, you must first meet specific education and experience requirements. The PMP Exam Prep Boot Camp satisfies the requirements for contact hours of instruction. The final step in gaining certification is passing a multiple-choice, psychometric-based examination designed to objectively assess and measure your project management knowledge. It is recommended that you have achieved the experience requirements prior to taking this course.

Testing and Certification

Recommended as preparation for the following exams:

- Project Management Professional - Jan 21 version
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Content:

Lesson 1: Creating a High-Performing Team

- Topic A: Build a Team
- Topic B: Define Team Ground Rules
- Topic C: Negotiate Project Agreements
- Topic D: Empower Team Members and Stakeholders
- Topic E: Train Team Members and Stakeholders
- Topic F: Engage and Support Virtual Teams
- Topic G: Build Shared Understanding about a Project

Lesson 2: Starting the Project

- Topic A: Determine Appropriate Project Methodology/Methods and Practices
- Topic B: Plan and Manage Scope
- Topic C: Plan and Manage Budget and Resources
- Topic D: Plan and Manage Schedule
- Topic E: Plan and Manage Quality of Products and Deliverables
- Topic F: Integrate Project Planning Activities
- Topic G: Plan and Manage Procurement
- Topic H: Establish Project Governance Structure
- Topic I: Plan and Manage Project/Phase Closure

Lesson 3: Doing the Work

- Topic A: Assess and Manage Risks
- Topic B: Execute Project to Deliver Business Value
- Topic C: Manage Communications
- Topic D: Engage Stakeholders
- Topic E: Create Project Artifacts
- Topic F: Manage Project Changes
- Topic G: Manage Project Issues
- Topic H: Ensure Knowledge Transfer for Project Continuity

Lesson 4: Keeping the Team on Track

- Topic A: Lead a Team
- Topic B: Support Team Performance
- Topic C: Address and Remove Impediments, Obstacles and Blockers
- Topic D: Manage Conflict
- Topic E: Collaborate with Stakeholders
- Topic F: Mentor Relevant Stakeholders
- Topic G: Apply Emotional Intelligence to Promote Team Performance

Lesson 5: Keeping the Business in Mind

- Topic A: Manage Compliance Requirements
- Topic B: Evaluate and Deliver Project Benefits and Value
- Topic C: Evaluate and Address Internal and External Business Environment Changes
- Topic D: Support Organizational Change
- Topic E: Employ Continuous Process Improvement

Appendix A: Mapping Course Content to the Project Management Professional (PMP) Examination Content Outline

Further Information:

For More information, or to book your course, please call us on Head Office 01189 123456 / Northern Office 0113 242 5931

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